<% var projects = Model.ReportModel; %>

<% foreach(var project in projects) { %>

<% var serviceForesterName = "[Service Forester Name]"; %>

<% var serviceForesterPhone = "[Service Forester Phone]"; %>

<% var serviceForesterEmail = "[Service Forester Email]"; %>

<% var serviceForesters = project.GetProjectContactsByType("Primary Contact"); %>

<% if(serviceForesters.Any()) { %>

<% serviceForesterName = serviceForesters[0].FullName; %>

<% serviceForesterPhone = serviceForesters[0].Phone; %>

<% serviceForesterEmail = serviceForesters[0].Email; %>

<% } %>

<% var coordinatorName = "[Coordinator Name]"; %>

<% var coordinators = project.GetProjectContactsByType("Coordinator"); %>

<% if(coordinators.Any()) { %>

<% coordinatorName = coordinators[0].FullName; %>

<% } %>

<% var landowners = project.GetProjectContactsByType("Private Landowner"); %>

<% if(landowners.Any()) { %>

<% foreach(var landowner in landowners) { %>

**DEPARTMENT OF   
NATURAL RESOURCES**

**<%= "region\_name" %>**<%= **"**region\_contact\_address**"** %>  
<%= **"**region\_city**"** %>, WA <%= **"**region\_zip**"** %>

**<%= "region\_contact\_phone" %>**<%= **"**region\_contact\_email**"** %>  
[WWW.DNR.WA.GOV](http://WWW.DNR.WA.GOV)

<%= "\n" + "project.approval\_date" %>

<%= landowner.FullName %>

<%= "landowner.mailing\_address" %>

Subject: Approval of Forestry Financial Assistance Application

Dear <%= landowner.FullName %>:

We are pleased to **approve** your financial assistance application for your property in <%= "county" %> as itemized below. This approval is effective immediately and expires **<%= "project.expiraton\_date" %>**.

**If all program conditions are met, your maximum reimbursement will be the amount indicated below. If half of your total project costs are less than the amount shown, you will be reimbursed the lower amount upon satisfactory completion of the following practices:**

|  |  |  |  |
| --- | --- | --- | --- |
| Practice | Acres | Rate | Total |
| <%= "treatment1.treatment\_code" %> | <%= "treatment1.acres" %> | $<%= "treatment1.cost\_per\_acre" %> | $<%= "treatment1.total\_cost" %> |
| <%= "treatment2. treatment\_code " %> | <%= "treatment2.acres" %> | $<%= "treatment2.cost\_per\_acre" %> | $<%= "treatment2.total\_cost" %> |
| <%= "treatment3. treatment\_code " %> | <%= "treatment3.acres" %> | $<%= "treatment3.cost\_per\_acre" %> | $<%= "treatment3.total\_cost" %> |
| <%= "treatment4. treatment\_code " %> | <%= "treatment4.acres" %> | $<%= "treatment4.cost\_per\_acre" %> | $<%= "treatment4.total\_cost" %> |
| <%= "treatment5. treatment\_code " %> | <%= "treatment5.acres" %> | $<%= "treatment5.cost\_per\_acre" %> | $<%= "treatment5.total\_cost" %> |
| <%= "treatment6. treatment\_code " %> | <%= "treatment6.acres" %> | $<%= "treatment6.cost\_per\_acre" %> | $<%= "treatment5.total\_cost" %> |
| Maximum Reimbursement Amount: | | | $<%= "sum\_of\_totals" %> |

***IMPORTANT:*** If all practices and acres are completed, the maximum amount for reimbursement under this approval is $<%= "sum\_of\_totals" %>. If you complete less acres than approved above, your reimbursement will be less. Funding may be available for additional acreage but is not guaranteed.

Project Expiration

* This approval expires <%= "project.expiraton\_date" %> at which time it will be cancelled if no performance has been reported.

Project Prescription and Specifications

* All work must be completed according to written specifications provided or approved by your DNR Service Forester. If you do not have written specifications, contact your forester **before** beginning any work. Any changes in specifications must be approved in writing.

Slash Disposal

* If slash (forest debris) disposal is included in this approval, the slash must be piled and burned, mechanically ground or chipped, or removed from the site according to the specifications.
* If slash is disposed of by piling and burning, the piles must be burned by the approval expiration date. Unburned slash piles are not eligible for cost-share reimbursement.

Cost Tracking and Documentation

* **At the time of completion** you will need to provide DNR with written documentation of your costs. This may be invoices or receipts for materials or hired labor and/or a completed self-cost statement provided by your forester.

Payee Registration

* In order to receive payment from a state agency you must be registered in the Statewide Payee Registry. If you are not already in the registry your DNR Service Forester will provide you with the necessary forms.

Who to Contact

If you have questions, need additional information or assistance, or are ready to report completion, please contact your DNR Service Forester, <%= serviceForesterName %> at <%= serviceForesterPhone %> or <%= serviceForesterEmail %>.

Thank you for your participation in the DNR Service Forestry Financial Assistance Program and for the proactive steps you are taking to improve forest heath and reduce wildfire risk in your area.

Sincerely,

<%= coordinatorName %>

<%// title %>

<% } %>

<% } %>

<% } %>